

**MINUTES OF MEETING  
SPICEWOOD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, July 20, 2016 at 5:15 p.m. at the South Miami-Dade Cultural Arts Center, 10950 S.W. 211th Street, Cutler Bay, Florida.

Present and constituting a quorum were:

Eric Martinez	Chairman
Janet Boue	Vice Chairperson
Marisol L. Varela	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

*The following is a summary of the minutes and actions taken at the July 20, 2016 meeting of the Spicewood Community Development District Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the June 22, 2016 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes and requested any additions, corrections or deletions.

There not being any,

On MOTION by Mr. Martinez seconded by Ms. Varela with all in favor the minutes of the June 22, 2016 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**District Manager's Report**

- A. **Public Hearing to Consider Adoption of the Budget for Fiscal Year 2017**
  - i. **Consideration of Resolution 2016-03 Adoption of Budget**

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor there being no audience members in attendance at this meeting the public hearing was closed.

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor Resolution 2016-03 relating to the annual appropriations of the District adopting the budget for fiscal year 2017 and referencing the maintenance and benefit special assessments to be levied by the District for said fiscal year was adopted.

**ii. Consideration of Resolution 2016-04 Levy of Non-Ad Valorem Assessments**

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor Resolution 2016-04 levying and imposing a non-ad valorem maintenance special assessment and adopting an assessment roll for the District for fiscal year 2017 was adopted.

**B. Consideration of the Proposed Fiscal Year 2017 Meeting Schedule**

The Board discussed omitting the November, 2016 meeting from the proposed schedule and changing the December 28, 2016 meeting to December 14, 2016 all other proposed dates were satisfactory.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the proposed fiscal year 2017 meeting schedule was approved with the following changes; the November 23, 2016 meeting will be omitted and the December 28, 2016 will be changed to December 14, 2016.

**FIFTH ORDER OF BUSINESS**

There were no additional items to report.

**Attorney's Report**

**SIXTH ORDER OF BUSINESS**

There not being any, the next item followed.

**Supervisor Requests & Audience Comments**

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Financial Statements, Approval of the Check Register and Invoices as of June 30, 2016**

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the financial statements were accepted and the check register and invoices were approved for the period ending June 30, 2016.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**


There not being any, the next item followed.


**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further questions or comments,

On MOTION by Mr. Martinez seconded by Ms. Varela with all in favor the meeting was adjourned.

  
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Kenneth Cassel  
Secretary

  
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Eric Martinez  
Chairman