

**MINUTES OF MEETING  
SPICEWOOD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, September 28, 2016 at 5:15 p.m. at the South Miami-Dade Cultural Arts Center, 10950 S.W. 211th Street, Cutler Bay, Florida.

Present and constituting a quorum were:

Eric Martinez	Chairman
Janet Boue	Vice Chairperson
Marisol L. Varela	Assistant Secretary
Nushine Hosseini (via phone)	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

*The following is a summary of the minutes and actions taken at the September 28, 2016 meeting of the Spicewood Community Development District Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the July 20, 2016 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes and requested any additions, corrections or deletions.

There not being any,

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor the minutes of the July 20, 2016 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**District Manager's Report**

**Confirmation of Engagement with Grau & Associates to Perform the FY 2016 Audit**

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the engagement letter from Grau & Associates to perform the FY 2016 audit was accepted.
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**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

Ms. Wald discussed the statute regarding posting meeting agenda's and supporting documents to the District's website seven days before each Board meeting.

Mr. Cassel discussed the possibility of moving the District's email host, which is currently Go Daddy, to 365 which is better for email usage on your cell. The cost to transition to 365 is approximately \$400.

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor an expenditure of \$400 to transition the District's email host from Go Daddy to 365, utilizing the budget line item Miscellaneous Contingency for this expenditure was approved.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Boue reported the corner of 240<sup>th</sup> and 112 is overgrown again. Mr. Cassel noted he will send another letter to the county.

Ms. Boue also inquired about the results of a current public hearing regarding the potential building of a liquor store next to the Publix supermarket in the area. Staff will see what they can find out.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Financial Statements, Approval of the Check Register and Invoices as of August 31, 2016**

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the financial statements were accepted and the check register and invoices were approved for the period ending August 31, 2016.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**


There not being any, the next item followed.


**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further questions or comments,

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the meeting was adjourned.

  
Kenneth Cassel  
Secretary

  
Eric Martinez  
Chairman