

**MINUTES OF MEETING
SPICEWOOD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, April 26, 2017 at 5:15 p.m. at the South Miami-Dade Cultural Arts Center, 10950 S.W. 211th Street, Cutler Bay, Florida.

Present and constituting a quorum were:

Eric Martinez	Chairman
Janet Boue	Vice Chairperson
Marisol L. Varela	Assistant Secretary
Nushine Hosseini (via phone)	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

The following is a summary of the minutes and actions taken at the April 26, 2017 meeting of the Spicewood Community Development District Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Oath of Office (J. Boue-Seat 2)

Mr. Cassel being a notary public of the State of Florida administered the oath of office to Ms. Janet Boue.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the January 25, 2017 Meeting

Mr. Cassel stated each Board member received a copy of the minutes and requested any additions, corrections or deletions.

There not being any,

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the minutes of the January 25, 2017 meeting were approved.

FIFTH ORDER OF BUSINESS

District Manager’s Report

A. Maintenance Agreement with HOA

B. Acceptance of the Financial Audit for Year Ending September 30, 2016

Mr. Cassel directed the Board to pages 26 and 27 of the auditor’s report which is the auditors letter to management and indicates they did not find anything that would cause them to report the District for any issues stated in the Florida Statutes. This was a clean audit again this year.

On MOTION by Ms. Boue seconded by Dr. Varela with all in favor the financial audit for the year ending September 30, 2016 was accepted as presented.

C. Distribution of the Proposed Budget for Fiscal Year 2018

Mr. Cassel reported the assessments will remain the same as last year. He also noted there is also still \$50,000 for the security for the homeowner’s association.

Ms. Wald explained the budget being reviewed today is the proposed budget and sixty days or more from today the final budget will be adopted at a public hearing meeting. The proposed budget can be changed before the final budget is adopted but the assessments cannot be increased after today’s acceptance.

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor the proposed budget for fiscal year 2018, keeping the assessments the same as last year, was approved.

D. Consideration of Resolution 2017-02 Approving the Budget and Setting a Public Hearing Date

It was announced the public hearing on the adoption of the fiscal year 2018 budget will be scheduled for Wednesday, July 26, 2017 at 5:15 P.M. at the usual meeting location.

On MOTION by Mr. Martinez seconded by Dr. Varela with all in favor Resolution 2017-02 approving the budget for fiscal year 2018 and setting the public hearing thereon pursuant to Florida Law, to be held on July 26, 2017 at 5:15 P.M. at the South Miami-Dade Cultural Arts Center, was adopted.

Due to the occurrence of Ms. Boue being administered the oath of office today, Resolution 2017-01, adopted at the January 25, 2017 meeting was revisited.

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor Resolution 2017-01 electing officers of the District and retaining the current slate of officers as follows was adopted: Mr. Eric Martinez will serve as Chairman, Ms. Janet Boue, serves as Vice Chair, Ms. Nushine Hosseine and Dr. Marisol Varela serve as Assistant Secretaries, Mr. Ken Cassel is Secretary, Mr. Robert Koncar serves as Treasurer and Mr. Stephen Bloom serves as Assistant Treasurer.

SIXTH ORDER OF BUSINESS

Attorney’s Report

There was nothing additional to report.

SEVENTH ORDER OF BUSINESS

Supervisor Requests & Audience Comments

Mr. Cassel will price the vita course for Spicewood.

EIGHTH ORDER OF BUSINESS

Acceptance of Financial Statements, Approval of the Check Register and Invoices as of March 31, 2017

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the financial statements were accepted and the check register and invoices were approved for the period ending March 31, 2017.

NINTH ORDER OF BUSINESS

Audience Comments

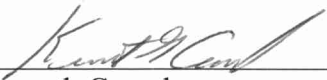
There not being any, the next item followed.

TENTH ORDER OF BUSINESS

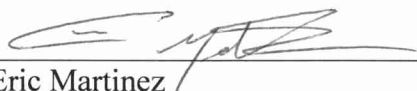
Adjournment

There being no further questions or comments,

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor the meeting was adjourned.



 Kenneth Cassel
 Secretary



 Eric Martinez
 Chairman