

**MINUTES OF MEETING  
SPICEWOOD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, July 26, 2017 at 5:15 p.m. at the South Miami-Dade Cultural Arts Center, 10950 S.W. 211th Street, Cutler Bay, Florida.

Present and constituting a quorum were:

Eric Martinez	Chairman
Janet Boue	Vice Chairperson
Marisol L. Varela	Assistant Secretary
Nushine Hosseini (via phone)	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

*The following is a summary of the minutes and actions taken at the July 26, 2017 meeting of the Spicewood Community Development District Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the April 26, 2017 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes and requested any additions, corrections or deletions.

There not being any,

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor the minutes of the April 26, 2017 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**District Manager's Report**

- A. Public Hearing to Consider Adoption of the Budget for Fiscal Year 2018**  
The public hearing was opened.

There being no members of the public present, the public hearing was closed.

**i. Consideration of Resolution 2017-03 Adoption of the Budget**

Mr. Cassel noted this budget is the same as the budget that was presented at the last meeting; the approved tentative budget. The assessments remain the same.

*The record will reflect Supervisor Hosseine joined the meeting via phone.*

On MOTION by Mr. Martinez seconded by Dr. Varela with all in favor Resolution 2017-03 relating to the annual appropriations of the District and adopting the budget for fiscal year 2018 was adopted.

**ii. Consideration of Resolution 2017-04 Levy of Non-Ad Valorem Assessments**

Mr. Cassel noted this is the resolution that allows the collection of the assessments.

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor Resolution 2017-04 levying and imposing a non-ad valorem maintenance special assessment and adopting an assessment roll for fiscal year 2018 was adopted.

**B. Consideration of the Proposed Fiscal Year 2018 Meeting Schedule**

The Board discussed the proposed fiscal year 2018 meeting schedule and amended it as follows:

Meetings will be scheduled for Wednesday's at 5:15 P.M. at the South Miami-Dade Cultural Arts Center on October 18, 2017, November 15, 2017, January 24, 2018, February 28, 2018, March 28, 2018, April 25, 2018, May 23, 2018, June 27, 2018 July 25, 2018, August 22, 2018 and September 26, 2018.

On MOTION by Ms. Boue seconded by Dr. Varela with all in favor the fiscal year 2018 meeting schedule was approved as amended.

**C. Notice from Miami-Dade County on the Number of Registered Voters in the District - 708**

Mr. Cassel indicated the County reports there are 708 registered voters within the District.

**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

There was nothing additional to report.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests & Audience Comments**

Ms. Boue will send information on a condensed work-out area for the park to Mr. Cassel.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Financial Statements, Approval of the Check Register and Invoices as of June 30, 2017**

Only the financial statements were included in the Board's agenda package, not the check register or the invoices.

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the financial statements as of June 30, 2017 were accepted.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**


There not being any, the next item followed.


**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further questions or comments,

On MOTION by Ms. Boue seconded by Mr. Martinez with all in favor the meeting was adjourned.

  
Kenneth Cassel  
Secretary

  
Eric Martinez  
Chairman