

**MINUTES OF MEETING
SPICEWOOD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, November 15, 2017 at 6:05 p.m. at the Somerset Academy Silver Palms, 23255 SW 115 Avenue, Miami, Florida.

Present and constituting a quorum were:

Eric Martinez	Chairman
Janet Boue	Vice Chairperson
Marisol L. Varela	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Scott Cochran	District Counsel

The following is a summary of the minutes and actions taken at the November 15, 2017 meeting of the Spicewood Community Development District Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the September 27, 2017 Meeting

Mr. Cassel stated each Board member received a copy of the minutes and requested any additions, corrections or deletions.

There not being any,

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the minutes of the September 27, 2017 meeting were approved.

FOURTH ORDER OF BUSINESS

District Manager's Report

A. Report from District Engineer – Certificate for Compliance

This report is submitted to the Trustee on an annual basis.

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the District Engineer’s Report for fiscal year 2017 was approved.

B. Audit Engagement Renewal from Grau & Associates for the FY2017 Audit

Mr. Cassel noted the fee structure for this audit is the same as last year at a fee of not to exceed \$4,750.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the audit engagement renewal with Grau & Associates to perform the fiscal year 2017 audit was accepted.

C. Motion to Assign Fund Balances as of 9/30/17

The Reserves Fund Balances as of 9/30/17 document was included in the agenda package for Board review.

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor assigning the reserve fund balances as indicated on the Fund Balance document provided in the agenda package was accepted.

Mr. George Miller of Severn Trent was introduced to the Board by Mr. Cassel.

FIFTH ORDER OF BUSINESS

Attorney’s Report

Mr. Scott Cochran, Attorney at Law with the firm of Billing, Cochran, Lyles, Mauro & Ramsey re-introduced himself and noted he will be representing his firm as the District’s Counsel in the absence of Ms. Ginger Wald.

SIXTH ORDER OF BUSINESS

Supervisor Requests & Audience Comments

None

SEVENTH ORDER OF BUSINESS

Acceptance of Financial Statements, Approval of the Check Register and Invoices as of September 30, 2017

The financial statements were included in the Board’s agenda package.

On MOTION by Mr. Martinez seconded by Ms. Varela with all in favor the financial statements as of September 30, 2017 were accepted.

EIGHTH ORDER OF BUSINESS

Audience Comments


Mr. Martinez submitted his resignation from the Board as he is moving out of the District. A Form 1F has been forwarded to him and he will submit the completed form to the Supervisor of Elections office indicating that his last day of service is November 15, 2017. The resignation letter will be accepted by the Board at the next meeting.

NINTH ORDER OF BUSINESS

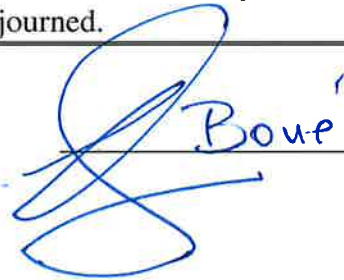
Adjournment

There being no further questions or comments,

On MOTION by Mr. Martinez seconded by Ms. Boue with all in favor the meeting was adjourned.



Kenneth Cassel
Secretary



Boue