

**MINUTES OF MEETING
SPICEWOOD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, November 28, 2018 at 6:00 P.M. at the Somerset Academy Silver Palms, 23255 SW 115 Avenue, Miami, Florida.

Present and constituting a quorum were:

Janet Boue	Chairperson
Marisol L. Varela	Assistant Secretary
Nushine Hosseini	Assistant Secretary

Also present were:

George Miller	District Manager
Scott Cochran	District Counsel

The following is a summary of the minutes and actions taken at the November 28, 2018 meeting of the Spicewood Community Development District Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Miller called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Oath of Office of Newly Elected Supervisors

As of the general election date of November 6, 2018 there were two vacancies on the Board; seats 1 and 4. Seat 3 formerly held by Ms. Hosseini also expired in November, 2018 however, she did not proceed with the qualification process. The Board can declare her former seat (3) vacant as of November 20, 2018 and appoint a qualified elector to that seat.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor seats 1, 3 and 4 were declared vacant and Ms. Nushine Hosseini was nominated and appointed to fill seat 3, which now expires in 2022.
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On MOTION by Ms. Boue seconded by Ms. Hosseini with all in favor Mr. Cesar Guillen was nominated and appointed to seat 4 which now expires in 2022.

Seat 1 remains vacant, but a registered elector may be nominated for this seat at the next scheduled meeting.

Mr. George Miller being a notary of the State of Florida administered the oath of office to Ms. Nushine Hosseini and Mr. Cesar Guillen.

Mr. Cochran noted before the meeting he went over ethics requirements and government in the Sunshine public records with Mr. Guillen.

B. Election of Officers – Resolution 2019-01

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor Resolution 2019-01 designating Ms. Janet Boue to serve as Chairperson, Mr. George Miller, Secretary, Mr. Alan Baldwin, Treasurer, Mr. Stephen Bloom, Assistant Treasurer, Ms. Nushine Hosseini, Ms. Marisol Varela and Mr. Cesar Guillen as Assistant Secretaries was adopted.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the September 26, 2018 Meeting

Each Board member received a copy of the minutes and additions, corrections or deletions were requested from the Board.

There not being any,

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the minutes of the September 26, 2018 meeting were approved.

FIFTH ORDER OF BUSINESS

District Manager’s Report

A. Motion to Assign Fund Balance

The fiscal year 2018 Reserves were discussed and the Board approved the document included in the agenda package regarding assigning fund balances.

On MOTION by Ms. Varela seconded by Ms. Boue with all in favor assigning fund balances of the FY 2018 Reserves was approved as presented.

SIXTH ORDER OF BUSINESS

Attorney's Report

Mr. Cochran had nothing additional to report.

SEVENTH ORDER OF BUSINESS

Acceptance of the Audit Engagement Letter from Grau & Associates

The audit engagement proposal letter was provided to the Board for consideration.

On MOTION by Ms. Varela seconded by Ms. Boue with all in favor the audit engagement letter from Grau & Associates for the fiscal year 2018 audit was accepted.

EIGHTH ORDER OF BUSINESS

Supervisor Requests & Audience Comments

None.

NINTH ORDER OF BUSINESS

Acceptance of Financial Statements, Approval of the Check Register and Invoices as of September, 2018

The financial statements were included in the Board's agenda package and Mr. Miller commented on them. Financially the District is in good shape.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the financial statements as of September, 2018 were accepted.

TENTH ORDER OF BUSINESS

Audience Comments

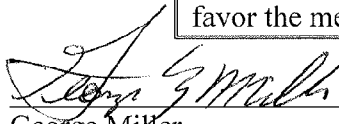
None.


ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further questions or comments,

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the meeting was adjourned.


George Miller
District Manager


Janet Boue
Vice Chairperson 