

**MINUTES OF MEETING  
SPICEWOOD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, April 25, 2018 at 6:00 p.m. at the Somerset Academy Silver Palms, 23255 SW 115 Avenue, Miami, Florida.

Present and constituting a quorum were:

Janet Boue	Acting Chairperson
Marisol L. Varela	Assistant Secretary
Nushine Hosseini	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Scott Cochran	District Counsel

*The following is a summary of the minutes and actions taken at the April 25, 2018 meeting of the Spicewood Community Development District Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience, the next item followed.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

A. Acceptance of Resignation of Mr. Martinez, Seat 4

On MOTION by Ms. Varela seconded by Ms. Boue with all in favor the resignation of Mr. Eric Martinez from the Board of Supervisors of the Spicewood CDD was accepted.
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B. Appointment of a Supervisor to Fill the Unexpired Term of Office (11/18)

C. Oath of Office of Newly Appointed Supervisor

D. Election of Officers

Items B, C and D above will be addressed at the next regular meeting.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the November 15, 2017 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes and requested any additions, corrections or deletions.

There not being any,

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the minutes of the November 15, 2017 meeting were approved.

**FIFTH ORDER OF BUSINESS**

**District Manager’s Report**

**A. Acceptance of the Financial Audit for Year Ending September 30, 2017**

Mr. Cassel noted the audit was included in the agenda package for today’s meeting. There were no findings and it is a good audit.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the financial audit for fiscal year ending September 30, 2017 was accepted.

**B. Distribution of the Proposed Budget for Fiscal Year 2019**

Mr. Cassel noted there were a few minor changes; website posting went up due to changes we had to make on the email archiving system. We had to go to 365 as Go Daddy is not supporting the web base we had. It is now budgeted for \$1,060 from \$1,000.

We did not increase the assessments and they will remain flat.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the proposed budget for fiscal year 2019 was approved as presented.

**C. Consideration of Resolution 2018-02 Approving the Budget and Setting a Public Hearing Date**

Mr. Cassel noted this resolution indicates the Board’s approval of the proposed budget and sets a date to conduct a public hearing on the adoption of the budget.

The Board discussed setting the public hearing for Wednesday, July 18, 2018 at 9 a.m.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor Resolution 2018-02 approving the budget and setting the public hearing on the adoption of the budget for July 18, 2018 at 9 a.m. at the Somerset Academy Silver Palms, 23255 SW 115 Avenue, Miami, Florida was adopted.

**D. Consideration of Resolution 2018-01 Requesting the Miami-Dade County SOE Continue to Conduct the District's Election of Supervisors in Conjunction with the 2018 General Election (Seats 1, 3 and 4)**

On MOTION by Ms. Boue seconded by Ms. Hossieni with all in favor Resolution 2018-01 requesting the Miami-Dade County SOE continue to conduct the District's election of Supervisors in conjunction with the 2018 general election was adopted.

*Due to technical difficulties the remainder of the meeting was not recorded.*

**SIXTH ORDER OF BUSINESS**

None

**Attorney's Report**

**SEVENTH ORDER OF BUSINESS**

None

**Supervisor Requests & Audience Comments**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Financial Statements, Approval of the Check Register and Invoices as of March 31, 2018**

The financial statements were included in the Board's agenda package.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the financial statements as of March 31, 2018 were accepted.

**NINTH ORDER OF BUSINESS**

None.

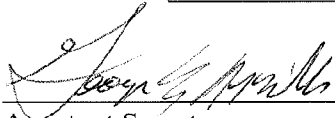
**Audience Comments**

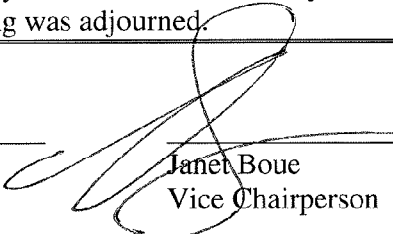
**TENTH ORDER OF BUSINESS**

There being no further questions or comments,

**Adjournment**

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the meeting was adjourned.

  
Assistant Secretary

  
Janet Boue  
Vice Chairperson