

**MINUTES OF MEETING  
SPICEWOOD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Spicewood Community Development District was held on Wednesday, July 18, 2018 at 9:00 a.m. at the Somerset Academy Silver Palms, 23255 SW 115 Avenue, Miami, Florida.

Present and constituting a quorum were:

Janet Boue	Acting Chairperson
Marisol L. Varela	Assistant Secretary
Nushine Hosseini	Assistant Secretary

Also present were:

George Miller	District Manager
Scott Cochran	District Counsel

*The following is a summary of the minutes and actions taken at the July 18, 2018 meeting of the Spicewood Community Development District Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Miller called the meeting to order and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the April 25, 2018 Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested from the Board.

There not being any,

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the minutes of the April 25, 2018 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**District Manager's Report**

**A. Public Hearing to Consider Adoption of the Budget for Fiscal Year 2019**

The public hearing was opened.

There being no members of the public present, the public hearing was closed.

**i. Consideration of Resolution 2018-04 Adoption of the Budget**

Mr. Miller noted the fiscal year 2019 approved, proposed budget was included in today's agenda package. The Board was asked if they had any questions or comments regarding the budget at this time.

Ms. Boue inquired about the Misc-Contingency item listed under Expenditures; the Annual Budget FY 2019 column lists the amount of 40,226.

Mr. Miller responded since it is listed as a contingency item, it doesn't have to be used for something specific and that budgeted amount can be moved to another item if needed.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor Resolution 2018-04 relating to the annual appropriations of the District and adopting the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 and referencing the maintenance and benefit special assessments to be levied by the District for said fiscal year was adopted.

**ii. Consideration of Resolution 2018-05 Levy of Non-Ad Valorem Assessments**

Mr. Miller noted the assessment values have not changed from last year.

On MOTION by Ms. Boue seconded by Ms. Hosseini with all in favor Resolution 2018-05 levying and imposing a non-ad valorem maintenance special assessment and adopting an assessment roll for fiscal year 2019 was adopted.

**B. Consideration of the Proposed Fiscal Year 2019 Meeting Schedule**

The Board reviewed the proposed fiscal year 2019 meeting schedule and it was reported by Ms. Boue that she cannot attend the proposed January 23, 2019 and May 22, 2019 meetings.

There were no changes to the meeting schedule requested.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the proposed fiscal year 2019 meeting schedule was approved as presented.

**C. 2018 Legislative Session, Recently Approved Legislation**

Mr. Scott Cochran, District Counsel, discussed the memorandum included in today’s agenda package regarding this item.

**D. Discussion of Website ADA Compliance**

Mr. Miller explained this item. There have been recent lawsuits brought against some districts regarding their websites not being ADA compliant.

**E. Consideration of Resolution 2018-06 Approving the Adoption and Execution of The Statewide Mutual Aid Agreement**

Mr. Miller explained this agreement allows for cities to get together to help each other. It doesn’t cost anything for a CDD to be involved with this agreement and it provides another avenue of resources should it be needed. Accepting this agreement is recommended by the staff.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor Resolution 2018-06 approving adoption and execution of the Statewide Mutual Aid Agreement was adopted.

**FIFTH ORDER OF BUSINESS**

**Attorney’s Report**

Mr. Cochran noted the Statewide Mutual Aid Agreement has come up recently as the agreement automatically renews and the old agreement did not. By entering in to it the District is not committing to anything just giving the District the opportunity in case of an emergency to be able to borrow equipment, if necessary and to have fee schedules set in advance.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests & Audience Comments**

Ms. Hosseini inquired about her seat on the Board which expires in November, 2018. It was noted if no-one has qualified for her seat during the qualification period, which was June 18, 2018 through noon on June 22, 2018, she would remain on the Board as a hold-over or the seat would become vacant. If the seat is declared vacant, Ms. Hosseini could be re-appointed if it is her wish and the Board’s wish. She was informed there is nothing she needs to do at this time.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Financial Statements, Approval of the Check Register and Invoices as of June 30, 2018**

The financial statements were included in the Board’s agenda package.

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the financial statements as of June 30, 2018 were accepted.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**

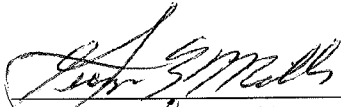
None.

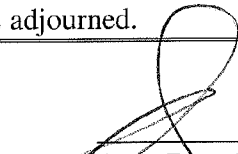
**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further questions or comments,

On MOTION by Ms. Boue seconded by Ms. Varela with all in favor the meeting was adjourned.

  
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Doug M. Madsen  
Asst Sec.

  
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Janet Boue  
Vice Chairperson